



Jeslyn Miles

Healthcare Leader

(456) 123-4567



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Atlanta, Georgia



EXPERTISE

Long-Term Acute Care

Clinical Management

Compliance Management

Patient Assessment

Policy Development

Care Plan Development

Resource Planning

Training and Development

Staff Recruitment

EDUCATION

MASTER DEGREE

Nursing

Medical College of Georgia

BACHELOR DEGREE

Nursing

Medical College of Georgia

Associate Degree

Nursing

Augusta State University

PROFILE

Compassionate patient-centric healthcare professional offering extensive experience driving development, delivery and continuous improvement of programs and care management across diverse areas including burns, step-down telemetry, oncology, hospice, and long-term acute care. Recognized for ability to provide strategic leadership utilizing evidence-based practice development to cultivate care services and clinical environments that optimize patient care, enhance patient experience and secure compliance with regulatory requirements.

WORK EXPERIENCE

Director of Nursing

Clinical Resources, Atlanta, GA, May 2017-Present

Combine exemplary patient-centric care management and leadership skills to efficiently oversee and coordinate nursing operations and personnel in various long-term care facilities.

- Apply care management skills to effectively interpret patient information and make critical decisions, together with reviewing treatment plans to determine effectiveness.
- Direct and supervises care delivery by nursing teams including LPNs & CNAs
- Foster close collaboration with physicians, medical specialist, and healthcare professionals to ensure efficient plans and treatment.
- Drive cost efficiency by identifying, recommending, and implementing strategies to reduce spending.
- Perform regular audits and quality assurance checks on patient charts and medical records.
- Conducted detailed investigations of patient issues, staffing shortages, and fluctuations in staffing needs to determine solutions.
- Manage the procurement of supplies and equipment and manage inventories to ensure optimal levels.

RN Supervisor

360 Healthcare, Tampa, FL, Feb 2017-May 2017

Oversaw a 90-bed long-term care facility that also include an acute rehab unit. Steered delivery of high-quality nursing care to individuals while ensuring adherence to established policies and procedures.

- Worked with physicians and medical teams on development and refinement of treatment plans and monitored implementation.
- Acted as wound care nurse coordinator responsible for planning, prescribing, coordinating, delivering and/or delegating the nursing care needs of patients with acute and complex medical or surgical conditions.
- Conducted orientation for new staff, together with mentoring and guidance.



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LICENSES / CERTIFICATION

Registered Nurse
State of Georgia

Registered Nurse
State of New York

Registered Nurse
State of Pennsylvania

REFERENCES

Reference Name
Relation with you
Company/Location

(456) 123-4567
reference@domain.com

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Relation with you
Company/Location

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WORK EXPERIENCE CONTINUED

Director of Nursing

Golden Living Centers, Augusta, GA Nov 2014 – Sept 2016

Played an integral leadership role steering development, monitoring, and enhancement of nursing care and services and directing daily operations to ensure consistently high standards.

- Oversaw nursing staff performance, including conducting rounds to evaluate quality and appropriateness of nursing care, identifying gaps and implementing corrective actions to ensure company and regulatory standards were met.
- Monitored and audited charting and documentation of care, medications and treatments to ensure full compliance with internal and external standards.
- Managed the hiring of nursing staff and steered provision of training, together with conducting employee performance reviews.
- Effectively developed and implemented written staffing plans and nursing schedules, optimizing care delivery quality while securing cost efficiency.

RN Case Manager

Heartland Hospice, Augusta, GA, Jan 2013-Jan 2014

- Provided education and empathetic support to patients and family members on plan of care, end of life decisions, and palliative care.
- Acted as patient advocate and liaison between providers to ensure their needs were fully met.
- Proactively participated in interdisciplinary team meetings, reviewing individual care and ongoing care plan development.

TRAINING / SEMINARS

RN Leadership Conference

RNLA, Tamp. FL, 2019

- Attended training issued by RNLA geared towards reinforcement of leadership skills in healthcare.

Acute Care Training

RNLA, Atlanta, GA, 2018

- Led conference of 250 nurses to train and implement acute nursing practices across the country.